

MEETING: GOVERNANCE COMMITTEE

DATE: WEDNESDAY, JULY 21, 2021

TIME: 3:00 PM – 4:00 PM

LOCATION: COTA – WG PORTER BOARDROOM

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the July 21, 2021 Governance Committee to order at 3:01 PM.

2. ROLL CALL

Board Members Present
Craig Treneff, Chair
Marlon Moore, Vice Chair

Board Members Absent
Amy Landino
Julie Sloat

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Due to not having a quorum, approval of the May 19, 2021 Governance Committee meeting minutes was tabled until the next Governance Committee meeting.

4. NEW BUSINESS

There was no new business before the Governance Committee.

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

Vice Chair Moore stated that the Strategic and Operational Planning Committee met on Wednesday, July 7. There were three new items of business and three resolutions presented before the committee. Angel Mumma, Chief Financial Officer, presented the 2022-2026 Capital Improvements Program. A proposed budget summary for each project area was provided. The CIP has been broken down into five different categories: Vehicle & Equipment, Facilities, Technology, Development and Administration. Angel also presented a Fare Policy Update to the committee. There is no fare increase contemplated at this time. Kim Sharp, Senior Director of Development, also presented an update on LinkUs. The Board will consider a resolution that adopts the Locally Preferred Alternatives of the East-West Corridor: West Broad Street, East Main Street, and East Broad Street.

Patrick noted that the External Stakeholder Relations Committee recommended the below resolution be placed on the Consent Agenda at the July 28, 2021 COTA Board of Trustees Meeting:

- A. RESOLUTION 2021-XX – AUTHORIZING THE CONTRACT FOR PUBLIC RELATIONS CONSULTING WITH PAUL WERTH ASSOCIATES

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – JULIE SLOAT, CHAIR

Angel Mumma, Chief Financial Officer, gave the Performance Monitoring/Audit Committee report on behalf of Chair Sloat. The Performance Monitoring/Audit Committee held a Special Meeting on Monday, July 19. The committee heard a Financial Report. COTA remains in a strong financial position. Year to Date Ridership through June totaled a little over 4 million boardings and expect ridership to continue trending upwards. The committee also reviewed and discussed each of the 19 resolutions.

Vice Chair Moore asked how the team works with each department to look at their budgets to see if there are any opportunities to cut down on expenses. Angel stated that she would like to get to a point where the Finance team meets with each department every 6-8 weeks.

Chair Treneff asked about insights on when downtown office workers were planning to return to the office and what those projections could look like. Kim Sharp responded to say that the Downtown SID did another survey about eight weeks ago. The majority of office workers are planning for a hybrid approach to take place after Labor Day.

Chair Treneff asked about the timeline to bring back the CBUS. Joanna M. Pinkerton, President/CEO, stated that there are new opportunities with the new fare management system. If we appropriately roll out access to people – especially the most in need – then every bus is a CBUS. The team is continuing to evaluate and will plan to make a decision at the beginning of 2022.

Chair Treneff asked about COTA//Plus ridership numbers and requested to see data for all three zones.

Angel noted that the Performance Monitoring/Audit Committee recommended that the below resolutions be placed on the Consent Agenda at the July 28, 2021 COTA Board of Trustees Meeting:

- A. RESOLUTION 2021-XX – AUTHORIZING A CONTRACT WITH COMMUNITY INSURANCE COMPANY DBA ANTHEM BLUE CROSS AND BLUE SHIELD FOR THE PURCHASE OF MEDICAL, PRESCRIPTION DRUG, AND VISION INSURANCE FOR COTA EMPLOYEES
- B. RESOLUTION 2021-XX – AUTHORIZING A CONTRACT WITH DELTA DENTAL PLAN OF OHIO, INC. FOR AN EMPLOYEE DENTAL INSURANCE PROGRAM

- P. RESOLUTION 2021-XX - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH VONTAS FOR A TRANSIT YARD MANAGEMENT SYSTEM AT THE COTA FIELDS AVENUE FACILITY
- Q. RESOLUTION 2021-XX – AUTHORIZING EXPENDITURES FOR YEAR FOUR OF THE FIVE-YEAR CONTRACT WITH NEW FLYER OF AMERICA FOR THE PURCHASE OF HEAVY-DUTY TRANSIT VEHICLES
- R. RESOLUTION 2021-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH BATTERY DISTRIBUTION CENTER INC. DBA PIQUA BATTERY FOR THE PURCHASE OF STORAGE BATTERIES FOR TRANSIT VEHICLES
- S. RESOLUTION 2021-XX - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH FLEETCOR TECHNOLOGIES, INC. (FORMERLY SPEEDWAY, LLC) FOR THE PURCHASE OF REGULAR SELF-SERVICE UNLEADED GASOLINE

8. ADJOURNMENT

Vice Chair Moore motioned to adjourn the Governance Committee meeting. Chair Treneff seconded the motion. The Governance Committee adjourned at 3:30 PM.

Adopted: September 16, 2021

Signed: 
Chair, Board of Trustees

Attest: 
President/CEO

Governance Committee Members

Craig Treneff, Chair
Amy Landino
Marlon Moore
Julie Sloat